

Item # \_\_\_\_\_

Moved by: \_\_\_\_\_

Prepared by: Nycole Alston

Seconded by: \_\_\_\_\_

Reviewed by: Megan J. Smith  
Assistant County Attorney

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RESOLUTION APPROVING A CONTRACT WITH SELF TUCKER ARCHITECTS, INC. IN AN AMOUNT NOT TO EXCEED \$27,900.00 TO PROVIDE ARCHITECTURAL DESIGN SERVICES FOR THE RADIO SHOP EXPANSION PROJECT AT 11670 MEMPHIS ARLINGTON ROAD. THIS ITEM REQUIRES THE APPROPRIATION AND EXPENDITURE OF CAPITAL IMPROVEMENT PROGRAM FUNDS IN AN AMOUNT NOT TO EXCEED \$27,900.00. SPONSORED BY COMMISSIONER MARK BILLINGSLEY.

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WHEREAS, The County desires to obtain professional contracted services for the Radio Shop Expansion project for the Shelby County Sheriff's Office at 11670 Memphis Arlington Road, Arlington, TN 38002; and

WHEREAS, The County has selected Self Tucker Architects, Inc. after a competitive selection process initiated by the Purchasing Department, RFQ #16-003-59, attached hereto as Exhibit A, to provide County-wide contracted, architectural design services; and

WHEREAS, The selected vendor, Self Tucker Architects, Inc., has the knowledge and expertise to provide such services; and

WHEREAS, The parties are desirous of entering into a contract in an amount not to exceed \$27,900.00 setting forth the terms and conditions under which Self Tucker Architects, Inc. will provide said services, a copy of said proposed contract is attached hereto as Exhibit B; and

WHEREAS, The term of this Contract will commence upon execution of the Notice to Proceed and continue through June 30, 2017, with the option to renew for

one ninety (90) day term to complete the project, upon the mutual written consent of the parties; and

WHEREAS, Funds are available in the FY 2017 Capital Improvement Program (CIP) Project No. 610573 – Radio Shop Expansion in the amount of \$27,900.00; and

WHEREAS, It is necessary to appropriate said funds in the amount not to exceed \$27,900.00 to fund this contract.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That Contract with Self Tucker Architects, Inc. for the provision of contracted services for the Radio Shop Expansion project at 11670 Memphis Arlington, in an amount not to exceed \$27,900.00, attached hereto as Exhibit B and incorporated herein by reference, is hereby approved.

BE IT FURTHER RESOLVED, That funds in the amount not to exceed \$27,900.00 be and are hereby appropriated from FY 2017 CIP Project No. 610573 – Radio Shop Expansion.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute said Contract on behalf of Shelby County Government for the purposes herein contained, an executed copy of which shall be placed on file in the Contract Administration Department.

BE IT FURTHER RESOLVED, That the term shall commence upon execution of the Notice to Proceed and extend through June 30, 2017, with an option to extend for one additional ninety (90) day period upon the mutual written consent of the parties, subject to the availability of funding.

BE IT FURTHER RESOLVED, That the Purchasing Department is hereby authorized to issue a purchase order or purchase orders to Self Tucker Architects, Inc., in an amount not to exceed \$27,900.00 from FY 2017 CIP Project No. 610573 - Radio Shop Expansion, subject to the availability of funds at the time the purchase order is issued.

BE IT FURTHER RESOLVED, That the Mayor and the Director of Administration and Finance be and are hereby authorized to issue their warrant or warrants to Self Tucker Architects, Inc. for the purposes contained in this resolution, in amounts not to exceed \$27,900.00 and to take proper credit in their accounting therefore.

BE IT FURTHER RESOLVED, That this Resolution shall become effective in accordance with the Shelby County Charter, Article II, Section 2.06(B).

\_\_\_\_\_  
Mark H. Luttrell Jr.  
Shelby County Mayor

DATE: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of County Commission

ADOPTED: \_\_\_\_\_